



JOB DESCRIPTION

Program Associate, San Diego North County (Part-Time)

About Brighter Bites

Brighter Bites is a nonprofit that creates communities of health through fresh food with the goal of changing behavior among children and their families to prevent obesity and achieve long-term health. Brighter Bites is an evidence-based, multi-component elementary school, preschool, and summer camp program that utilizes reliable access to fruits and vegetables, nutrition education, and consistent exposure to recipes and messages that feature fresh food. To learn more about Brighter Bites, visit <https://brighterbites.org>.

Position Summary

The Brighter Bites Program Associate works primarily at assigned schools/sites to support Brighter Bites program implementation alongside the Program Coordinator, including volunteer coordination, nutrition education, and support for the fun food experience. This position is part-time and seasonal, requiring candidates to be available for approximately 2-3 days and up to 20 hours per week during active weeks of programming.

Essential Job Functions

- Manage produce bagging and distribution onsite in collaboration with the Program Coordinator
- Coordinate and lead large groups of volunteers, ensuring proper program implementation including produce logistics
- Deliver engaging nutrition education to volunteers, parents, and children at each site
- Maintain accurate data and daily reports for each site, supporting the Program Coordinator in tracking program components

Other Job Functions

- Foster a welcoming, inclusive, and health-conscious environment by actively engaging families, site partners, and community members
- Communicate site successes, challenges, and improvement insights with the Brighter Bites team
- Participate in evening community events and additional program activities as needed
- Perform other duties as assigned

The better we nourish, the brighter we flourish.®

WWW.BRIGHTERBITES.ORG

Qualifications

- Ability to successfully complete a criminal background check is required for working in school settings.
- Strong communication and interpersonal skills.
- Ability to build positive relationships with school staff, volunteers, families, and community members.
- Comfortable working independently and adapting to changing needs.
- Proficient computer skills, including comfort using phone/tablet apps and MS Office.
- Previous experience volunteering/interning with Brighter Bites is a plus.
- Desire to work with a mission-driven organization that shares the power of fresh food with others, especially children and families.
- Spanish language skills a plus.

Operational and Physical Requirements

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to travel independently to school sites in North San Diego County, CA (mileage reimbursement provided).
- Must be able to work outdoors, actively for 4-5 hours at a time and lift produce boxes/bags weighing between 10-50 pounds each on a continuous basis.
- Must be willing to work outdoors depending on site logistics.

Work Schedule

- The Program Associate will be assigned to school/sites at least 3-4 days/week (Monday-Friday).
- A typical day will include overseeing produce delivery and working with a Program Coordinator at a produce distribution for 3-5 hours, while supplies last. The times for these distributions vary depending on produce delivery schedules and amount of produce at each site.
- There will be no work during some holidays; including Thanksgiving, winter break, and the week of spring break.

Compensation

- \$19.00 per hour

To apply, email resume to Dani Radford: danielle.radford@brighterbites.org

Brighter Bites provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

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