Safety Considerations for Staff at Brighter Bites Distributions

- Safety signage at the entrance to remind everyone of best hygiene practices.
- Screen staff before start of distribution
  - Daily temperature check with temperature log.
  - Send home any employee who has any of the following new or worsening signs or symptoms of possible COVID-19:
    - Cough
    - Shortness of breath or difficulty breathing
    - Chills
    - Repeated shaking with chills
    - Muscle pain
    - Headache
    - Sore throat
    - Loss of taste or smell
    - Diarrhea
    - Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
    - Known close contact with a person who is lab confirmed to have COVID-19
  - Do not allow an employee with known close contact to a person who is lab-confirmed to have COVID-19 to return to work until the end of the 14 day self-quarantine period from the last date of exposure.
- Wash hands often, staff should wash or sanitize their hands before and after distribution.
- Staff to wear masks and gloves.
- Regular reminders to change or sanitize gloves every 30 minutes.
- Make hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available to staff.
- Have employees maintain at least 6 feet separation from other individuals. If such distancing is not feasible, cough etiquette, cleanliness, and sanitation should be rigorously practiced.
- Keep drive-thru and curb pick up services available if possible.
- Maintain contactless hand-off of bags to walkers or deliveries.
- When tables are required, space 6 ft apart from each other.
- Regular cleaning of surfaces, particularly high touch surfaces and items.
- Exposure in the field should be equitably assigned to all staff members.
- Consider patron flow in one door and perhaps out another if possible.
- If it is not necessary to work in the office, continue to work from home.